

**CYNGOR CYMUNED**  
**YNYSYBWL & COED-Y-CWM COMMUNITY COUNCIL**

**Cefnodion Cyfarfod y Cyngor**

**‘DRAFT’ MINUTES of the MONTHLY meeting of the Ynysybwl & Coed-y-Cwm Community Council Held by**

**REMOTE TELEPHONE CONFERENCE CALL on Tuesday 6<sup>th</sup> October 2020**

**at 6.45pm**

**Clerk.....**

**PRESENT:-** Councillors Messrs A Burnell, H Osborne, J Haines, RC Evans, C Jones, Mrs A Ellis, Mrs M Jones

**1. DISCLOSURES OF PERSONAL INTEREST**

There were no disclosures of personal interest.

**2. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr C Banwell. Cllr R Isaac attempted to join the meeting but was unsuccessful.

**3. PUBLIC BREAK**

There was no public break.

**4. POLICE**

There were no comments to make on the latest police report.

**5. TO APPROVE MINUTES**

It was **RESOLVED** to accept the minutes from September 2020.

**6. MATTERS ARISING FROM THE MINUTES**

**6.1 To receive the report of the Community Warden**

Cllr C Jones asked that the public bins be emptied, Cllr Burnell informed members that the bins had been emptied twice this week.

**6.2 Mural for Gurnos House - feedback following discussions on social media**

There had been many comments on social media regarding this, negative and positive. It was **RESOLVED** not to pursue as it was felt that it could cause bad feeling in the village. It was **RESOLVED** to look for other areas in the village that would be enhanced by a mural. All members were in agreement. Cllr RC Evans requested the minutes state, that the suggestion for a mural on the façade of Gurnos House was not made by him, but was an idea that was proposed to him and to which he agreed.

### **6.3 Proposal that the Community Council takes on the following ethos:**

‘As a council, we will work smarter, we will be open, honest and transparent and we will listen to, and act on the instructions of, community’ as a pledge to the community we serve.

Following a meeting with the Chair, Cllr Ellis, Cllr Haines and the Clerk, a new mission statement and ethos was compiled and sent to members for perusal. It was **RESOLVED** to accept the new mission statement and ethos. The ethos, ‘To Serve Our Community in an Open and Honest Way, will be displayed on the sign of the new office.

### **6.4 Lady Windsor Development – further information and feedback from Planning Aid Wales**

Cllr Ellis had contacted Planning Aid Wales for guidance. They are currently offering a year’s online training course for £150 which will give 20 people access. More in-depth training can be provided for £600, however, it was felt that, in the current climate, an online course would be the best option. Cllr Ellis believes that all councillors should undertake the training to gain a better insight into planning applications. Cllr RC Evans proposed that the training should be undertaken, Cllr Osborne seconded.

## **7. CHAIRPERSONS REPORT**

There was no Chairpersons Report..

## **8. CLERKS REPORT**

### **8.1 Resignation of Councillor A Holloway and Notice of Casual Vacancy**

Notices had been displayed on the notice boards, website and Facebook page. A separate process for co-option could not be undertaken until the deadline date, where 10 electors could request an election, had expired. An election had not been called, therefore the Community Council had the option to advertise for a co-opted member. It was **RESOLVED** to leave the position vacant until May 2021.

### **8.2 New salary pay scales for Clerk for consideration by members**

It was **RESOLVED** to pay the Clerk the new rate of pay and to backdate the increment that should have been received in April 2019.

### **8.3 Setting up of new CC emails for councillors**

The Clerk has briefly checked on GSI emails and will research this in more depth prior to the next meeting.

### **8.4 Clerk’s annual leave for consideration by members**

The Clerk’s annual leave had been thoroughly checked by Cllrs Ellis and Osborne and was found to be correct. It was **RESOLVED** to send out a copy of the Clerk’s annual leave sheet every month with the agenda paperwork.

### **8.5 Audit 2019/20 – an update of outstanding review points**

The outstanding review points have been sent to BDO and they now have all the information needed to complete the audit. The Chair thanked Cllrs Ellis and Osborne along with the Clerk for all the

work that has been done on this. Cllr Osborne will work with the Clerk on preparation for the next audit.

## **8.6 One Drive – extra storage space required**

It was **RESOLVED** that the Clerk and Cllr Haines look at storage space.

## **9. CORRESPONDENCE**

### **9.1 Currys/PC World – Care & Repair**

The Clerk pursued other options for care and repair for the PC, but Currys were able to offer the best deal. The Clerk has applied for their Care & Repair scheme on a 10 monthly payment basis.

## **10. TO CONSIDER:**

### ***Town & Country Planning Applications***

Planning application 20/0903/10  
2 Clas Ty Gelli, Ynysybwl, Pontypridd, CF37 3DL  
Extension to front and garage conversion  
There were no objections

Planning application 20/0998/10  
Mynachdy Farm, Mynachdy Road, Ynysybwl, Pontypridd, CF37 3PP  
Single storey permanent building (9.2x9.2m) to provide facilities for Bwl MX motocross including toilets, office, storage and refreshments. The building will replace temporary containers currently on site.  
There were no objections

## **11. ACCOUNTS FOR PAYMENT**

It was **RESOLVED** to accept accounts for payment for October for the amount of £899.02

## **12. GRANT AID (S137)**

No applications had been received. Standing Orders state that any S137 applicants should apply by 30<sup>th</sup> September.

## **13. TO CONSIDER (Items brought to the Agenda by members of the Council)**

### **13.1 Items from Cllr C Jones for information only**

**13.1 (i)** Request RCTCBC supplies an update on proposals for school reorganisation in respect of Pontypridd High & YGG Pontypridd.

This is currently going back to court. It was agreed that we, as a Community Council can only report on what the community are looking for and act if the need arises.

**13.1 (ii)** Request RCTCBC supplies an update on the former application at Craig yr Hesk Quarry

Noted

- 13.1 (iii)** Request RCTCBC supplies an update on the request for a park and ride at Glyncoch

Noted

- 13.1 (iv)** Request further information from RCTCBC on the proposed new changing facilities at the recreation ground

Cllr Jones believes that the pre-application process has not yet begun. Cllr Ellis informed members that the final budget would not be agreed until the end of September/beginning of October, so this may have not yet been decided. The Clerk has written to RCTCBC and will keep members updated.

- 13.1 (v)** Request from RCTCBC an indication of whether a full tree condition audit from Berw Road to Old Ynysybwl has been completed

The Chair pointed out that Berw Road is not in our locality.

- 13.1 (vi)** Request from RCTCBC information on plans to improve tourism within the community

Noted

- 13.1 (vii)** Request assistance from RCTCBC in establishing a local Chamber of Trade

Cllr Ellis suggested that Cllr Jones take the lead on this and collate information for the next meeting.

## **13.2 Community Speedwatch – volunteers to monitor traffic in certain areas in the community**

Cllr Haines has received forms from enough volunteers in the community to start up the Speedwatch scheme and the paperwork has been forwarded to the police. Ynysybwl and Coed y Cwm are only the second community to undertake this. Cllr Haines was thanked for all his work and it was **RESOLVED** that he would take the lead on this. Cllr Osborne requested that we look at the cost of speed cameras. The Clerk had looked at this previously but the cameras were very expensive. It was **RESOLVED** to defer this item to the next meeting and revisit the cost of cameras.

## **13.3 Distribution of meals to senior citizens who would have attended the Christmas dinners in the Community Centre**

It was agreed that this was a good idea and there is money in the budget for this. Cllr Ellis had one observation – what is included must be something that the recipients would want to eat. Cllr Burnell had already spoken with Martine Randell and she had supplied a list of options at a cost of between £8 to £10. She would also prepare, box and deliver the hampers. These would only be available to those who have loyally attended the Christmas dinners and to volunteers (not Community Councillors who have helped). Cllr M Jones informed members that although the Community Centre is closed, it could accommodate on a one in, one out basis for collection if needed. It was agreed that it was good to support local business although Cllr C Jones requested that 2 quotes be obtained before making a decision on the supplier. It was **RESOLVED** that Cllr Burnell pursue another quote.

**13.4 Planning Aid Wales training seminars – training courses for councillors to attend in order to further comprehend planning applications and processes**

Discussed in item 6.4

**13.5 First Aid training for councillors on return to face to face meetings**

Cllr Haines has agreed to co-ordinate this when we are able to return to face to face meetings.

**13.6 Newstream article for November publication – any suggestions? Deadline – second week in November**

Noted

**13.7 Update of recent Covid 19 cases in local schools**

Information has been sent to members regarding Pontsionnorton and Pontypridd High. There have been recent cases in both schools and they are taking the necessary precautions.

**13.8 CCTV at the Co-operative Store – update on installation**

The Clerk has spoken to the Neighbourhood Watch and they have decided not to install the CCTV camera on the lamppost outside the Co-op. To install the camera there would mean that NHW would have to take out public liability insurance which would be very expensive. It would also result in the Christmas light and hanging baskets being removed from the post in order to accommodate the camera. NHW have spoken with the owner of Garlands who has agreed to have the camera installed on their building where it will be covered by household insurance. Cllr M Jones enquired as to whether NHW would be able to apply for further grants from YCC to purchase another camera for another location in the village. This will be considered but it was **RESOLVED** to contact NHW to ask them to wait until the Robert Street camera is installed.

**13.9 Pit monument – request to cut back on overgrowth**

Cllr Ellis reminded members that in the last meeting the clearing of back lanes was discussed and that a quote has been requested. Cllr Ellis will bring this to council when received. It was suggested using the person who will undertake this job to clear the pit monument. This should be the responsibility of RCTCBC but, at the moment, this is not a priority for them. It was **RESOLVED** to obtain quotes and also enquire with a local stonemason if they could tidy up the stone.

**13.10 Installation of 2 commemorative benches at the War Memorial site – prices and designs forwarded to members**

Work has already started on the site of the War Memorial. It was **RESOLVED** to go ahead with the purchase and installation of 2 benches. Cllr Ellis requested that both reflect the armed services. Cllr Haines liked the idea but had concerns about crossing the road once the benches are in place. Cllr M Jones enquired as to whether the Royal British Legion have been informed and the Clerk confirmed that they had. Cllr RC Evans is happy to pursue as long as the installers ensure that they are firmly fixed to the floor and bolted down.

**13.11 Sport & Snacks sessions in Ynysybwl for October half term**

This will consist of a one and a half hour football session. YCC will provide lunch for attendees. Cresci's can provide lunch for a cost of £4 per pack. It was **RESOLVED** to go ahead with this.

**13.12 Flooding issues at Clydach Terrace – letter sent by Cllr Clayton Jones as a resident of Ynysybwl in 2017 to RCTCBC regarding this, no reply received.**

Noted. Cllr Ellis commented that RCTCBC have stated that this is the responsibility of National Rivers Wales. It was **RESOLVED** to contact NRW for further information and updates.

**13.13 Fly tipping at Buarth y Capel – next steps**

It has been noted that the same address is responsible for fly tipping at Buarth y Capel. Cllr Ellis informed members that RCTCBC has found evidence of this and the matter is being taken further. Cllr M Jones stated that the bins outside the community centre are being filled with rubbish, some of this appears to be builders rubbish. Cllr RC Evans informed members that on occasion, he has been cleaning up rubbish from outside the centre and using their bins to dispose of it. It was **RESOLVED** to contact the Community Warden to see if a public bin can be put outside the centre.

**14. BUDGET**

**14.1** It was **RESOLVED** to accept the budget. It was **RESOLVED** to contact RCTCBC to inform them that the precept for the coming year would be discussed in the January meeting.

**15. TIME AND DATE OF NEXT MEETING**

**15.1** The next meeting will be held on Tuesday 3<sup>rd</sup> November at 6.45pm.

**Closure of official business of the council**

**Verbal report of the Community Councillors**

**Meeting closed at 8.10pm**

Signed: ..... Date.....