

**CYNGOR CYMUNED**  
**YNYSYBWL & COED-Y-CWM COMMUNITY COUNCIL**

**Cefnodion Cyfarfod y Cyngor**

**MINUTES of the MONTHLY meeting of the Ynysybwl & Coed-y-Cwm Community Council Held by  
REMOTE TELEPHONE CONFERENCE CALL on Tuesday 3<sup>rd</sup> November 2020**

**at 6.45pm**

**Clerk.....**

**PRESENT:-** Councillors Messrs A Burnell, J Haines, RC Evans, R Isaac, Mrs A Ellis, Mrs M Jones, Mrs C Banwell

**1. DISCLOSURES OF PERSONAL INTEREST**

There were no disclosures of personal interest.

**2. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs C Jones and H Osborne.

**3. PUBLIC BREAK**

There was no public break.

**4. POLICE**

Cllr Ellis commented that it was good to see PCSO Vbranch back in the village.

**5. TO APPROVE MINUTES**

It was **RESOLVED** to accept the minutes from October 2020.

**6. MATTERS ARISING FROM THE MINUTES**

**6.1 To receive the report of the Community Warden**

Evidence has been gathered by RCTCBC with regards to 2 fly tipping incidents. There is significant evidence to warrant prosecution for 1, the other has been asked to attend an interview to explain their actions.

Cllr Ellis asked that the Warden be contacted with regards to supplying more recycling bags.

**6.2 Establishing a local Chamber of Trade – progress**

A few businesses have come forward in the village for inclusion on the Chamber of Trade. Cllr Ellis stated that we need to know the rules and regulations of setting this up and suggested contacting Pontypridd Chamber of Trade for advice. In the October meeting it was agreed that Cllr C Jones take the lead on this. It was **RESOLVED** to contact Cllr C Jones to see how much progress has been made. Cllr Isaac also suggested contacting DL James who has had experience of dealing with a Chamber of Trade.

### **6.3 Update on Community Speedwatch and revisiting the cost of speed signs**

Cllr Haines informed members that the forms are now with South Wales Police but no timeline has been announced yet for training due to Covid. The Clerk sent out quotes that she received 2 years ago from 2 companies that provided speed cameras. Cllr Haines stated that these were good prices and that we may be able to obtain grants to pay for them. There will be an upcoming meeting with Tim Phillips of RCTCBC traffic department and it was **RESOLVED** to speak with him prior to making a decision. It was **RESOLVED** to make a firm decision by December, following this meeting.

### **6.4 Distribution of Christmas hampers to senior citizens**

The Chair had contacted Cresci's but received no reply and another company had been contacted from outside the village. The Chair confirmed that Little Pickers were local, the cost is reasonable and they possess all the relevant documents (qualifications, food hygiene rating, insurance cover). He then opened up for members to decide. It was **RESOLVED** to use the Randells (Little Pickers). The Community Centre has a risk assessment in place with RCTCBC and will open for 3 days for collection, with a one in, one out policy. Delivery can be made for those who cannot collect and the Chair and Cllr RC Evans volunteered to do this. Cllr M Jones suggested having 1 day for delivery only. Cllr Ellis asked that information be distributed by the end of this week and Little Pickers are contacted to confirm.

### **6.5 Progress on possible changing room facility at the Recreation ground**

The Clerk had received an email from Dave Batten of RCTCBC Parks department stating that Corporate Estates have put out a tender for 5 modular changing rooms for various locations within the County including Ynysybwl. The intention is still to install these buildings within the current financial year. Dave Batten will contact the Clerk as soon as he has a timescale and programme of works. Cllr M Jones congratulated everyone who had been involved in this process.

### **6.6 Update on clearance of back lanes**

Cllr Ellis has obtained quotes for clearing the back lanes on the main routes to school, the first for £4500, the second for £6000. We do not own the lanes and tracking down the owners is proving difficult. Craig yr Hesg Quarry is still on board for providing scalplings. Cllr C Jones contacted the probation service earlier in the year and a meeting was held where they agreed to clear the back lanes if a trailer could be provided. However, it was felt that the probation service would not be able to clear all the lanes. Cllr Ellis reiterated that, some time ago, it was suggested that a competition be held throughout the community with homeowners clearing the area behind their homes and seeing how many would want to be involved in this. It was **RESOLVED** to ask Cllr C Jones to approach the probation service see if they could clear the areas that householders did not once the competition is over. Cllr Ellis had also been contacted by a resident who informed her that paving slabs had been laid in the lane between Church Street and Heol y Plwyf and this was causing a problem with water not draining away.

### **6.7 Update on meeting with Tim Phillips of RCTCBC Traffic department**

Tim Phillips is happy to meet with members of the Community Council as long as the numbers are few. It was **RESOLVED** that Cllr Ellis, who has met with Tim previously, would attend, along with the Chair and the Clerk. It was **RESOLVED** to contact Tim and arrange a meeting following lockdown on the 9<sup>th</sup> November. Cllr Haines requested that we query where the funding comes from for the Pontypridd speed

cameras. The Chair asked members to send any further questions to the Clerk in order that we can put these to Tim Phillips during the meeting.

## **7. CHAIRPERSONS REPORT**

### **7.1 Resignation of Cllr B Evans as Community Councillor and School Governor**

The Clerk had received a letter of resignation from Cllr B Evans dated 29<sup>th</sup> October 2020. The Chair thanked Cllr B Evans for the commitment to the Community Council during the many years he has served as a Community Councillor. It was **RESOLVED** to send a letter of thanks to Cllr B Evans and to check on the procedure for providing a gift.

## **8. CLERKS REPORT**

### **8.1 Update on the office move**

The office has been up and running since 19<sup>th</sup> October, although it has not been open to the public since lockdown. There was a problem with internet access last week but the Clerk contacted Andrew Vranich and this was remedied almost immediately. The decorator is there this week so the Clerk will work at home on Wednesday 4<sup>th</sup> and Thursday 5<sup>th</sup> November. Appropriate Covid signage is in place.

## **9. CORRESPONDENCE**

### **9.1 Cerebral Palsy Cymru – request for donations**

Cerebral Palsy Cymru (formerly Bobath Children's Therapy Centre Wales) has requested a donation. As there are several families in the community who would benefit from the charity, it was **RESOLVED** to award a donation of £50 from the Wellbeing fund.

### **9.2 Email from Coed y Cwm resident regarding traffic on Berw Road**

The Clerk contacted RCTCBC traffic department with regards to the light sequence changes on Berw Road on behalf of the resident and has also copied in Cllr Sue Pickering to action.

## **10. TO CONSIDER:**

### ***Town & Country Planning Applications***

Planning Application 20/1096/15

98 Crawshay Street, Ynysybwl

Renewal of time period to submit reserved matters and commence development for outline planning permission (Ref 15/1279/13) for the construction of 2 detached house, road access and garages.

There were no objections.

## **11. ACCOUNTS FOR PAYMENT**

It was **RESOLVED** to accept accounts for payment for November for the amount of £1806.69, proposed by Cllr Ellis, seconded by Cllr M Jones.

## **12. GRANT AID (S137)**

No applications had been received.

## **13. TO CONSIDER (Items brought to the Agenda by members of the Council)**

### **13.1 ‘Sprucing up’ of bus shelters in the community**

The bus shelter in Church Street belongs to RCTCBC and is in dire need of improvement. The Chair and Clerk will meet with Tony Richardson of RCTCBC on 11<sup>th</sup> November to discuss what improvements need to be made and costings.

### **13.2 Keeping Learners Safe**

Noted – for information

### **13.3 Installation of picnic tables in the workspace clearing on the Lady Windsor trail**

The area on the Lady Windsor trail that was used during the recent building of a wall to reinforce Ynysybwll road has been cleared and the space would be ideal for a picnic area with picnic tables and benches. The Clerk has contacted RCTCBC Corporate Estates department and is awaiting a reply as to whether this would be a possibility. A risk assessment would have to be carried out due to the proximity of the river as Cllr Banwell pointed out that this would be a health and safety issue. It was **RESOLVED** to gather information to see if it is possible to go forward with the idea.

### **13.4 Policy announcement: Compulsory Purchase – for discussion**

This will open up extra powers to local authorities for compulsory purchases. It was **RESOLVED** that Cllr Ellis look at this in more detail and bring back to members for the December meeting.

### **13.5 Consultation on establishing the Town & Country Planning (Strategic Development Plan) (Wales) Regulations**

It was **RESOLVED** that Cllr Ellis look at the document and report back to the December meeting.

### **13.6 Speed awareness signs produced by young people in the community**

The Chair has spoken with Tom Phillips of YRP with regards to the possibility of the young people in the community producing speed awareness signs for display in the village. This has been done by Trerobart School in the past. It was **RESOLVED** to look into this idea further.

### **13.7 Donation to the Royal British Legion Poppy Appeal**

The Remembrance concert and parade will not be taking place this year due to Covid restrictions, therefore YCC will not be contributing towards the PA and programmes. Instead it was **RESOLVED** to make a donation of £180 to the Poppy Appeal to include the cost of the wreath for the War Memorial.

### **13.8 YCC representative for Trerobart School Governors**

As Cllr B Evans has now resigned his position as YCC representative for Trerobart School Governors, it was **RESOLVED** that Cllr Ellis would take his place and RCTCBC Education department informed.

### **13.9 Installation of a bench outside the new office premises**

The Clerk has spoken with Phillip Vranck regarding the possible placing of a bench on the area outside the new office premises. Unfortunately, this area has become popular for young people to gather in the evenings (confirmed by Cllr RC Evans) and it was felt that installing a bench would encourage this further. It was **RESOLVED** not to go forward with siting a bench outside the office but to look for another location.

### **13.10 Christmas lights – repair by Centregreat**

Centregreat have recently tested the Christmas lights and there are several faults which need to be repaired. Centregreat have quoted a cost of £150 in total. It was **RESOLVED** to go ahead with the repairs. **Emailed**

### **13.11 Domain name, website and emails are up for renewal next month. For all domain name, web hosting, e-mail hosting and SSL certificate (the https) is £200 for the year**

Cllr Ellis has spoken with the website provider who has agreed to decrease the cost to £150 per year as emails are no longer needed. Cllr Ellis had also looked at Cllr Haines' proposal. The hosting package was good but Microsoft Office expensive and this is already included in our computer package. The website was designed so that it can be easily maintained by the Clerk. It was stated that councillors should not become involved with the maintenance of the website. The Chair had been advised by another professional website provider that this was a very good price. It was agreed that the website does need updating and we can speak to the website provider regarding this. A vote was taken on this with 5 in favour of staying with the provider and 1 against.

### **13.12 Installation of a Christmas tree and lights in Coed y Cwm**

The Chair has been approached by several people in Coed y Cwm with regards to the installation of a Christmas tree on the entrance to the estate, with one resident volunteering to have a tree in their front garden if siting one at the entrance would be problematic. The Chair contacted RCTCBC and they will be able to site a tree at the entrance but the cost, including a tree pit and metal fencing to protect the tree and lights from vandalism, will be in the region of £5000 - £6000. This will be a one off payment and in subsequent years, we will only need to meet the cost of the tree and the power supply. Cllr Ellis reminded members that Coed y Cwm contribute a massive amount to the precept for the Community Council. It was **RESOLVED** to proceed with this and contact RCTCBC to see if it can be put in place ready for Christmas 2020. If there is not enough time to put it in place for this year, it was **RESOLVED** to contact RCTCBC to go ahead with the fixings in order that they are in place for 2021. Many thanks to Glenn Fortt for his prompt replies and assistance with this matter.

### **13.13 Respectfulness towards YCC staff and other Community Councillors**

The Chair reminded members to be more respectful to one another and staff. Cllr RC Evans stated that comments made face to face can be taken differently when sent via email and could be upsetting.

**13.14 Flowers for 2021 – quotation received from Boverton Nurseries**

A quote has been received from Boverton Nurseries for provision of flowers for 2021 at a cost of £1696.92. It was **RESOLVED** to accept the quote. It was also **RESOLVED** to thank Chris at Boverton and Sion Nicholls of Sion’s Lawns as it was felt that this year, the flowers were the best we have had in the village.

**13.15 Invite to Durham Gala 2021 – subject to lifting of restrictions**

The Chair and Cllr C Jones have once more been invited to attend the Durham Gala, representing both the community and the Community Council. It was **RESOLVED** to accept the invitation, Covid restrictions allowing.

**13.16 The use of video conferencing for further meetings**

Some members were against using video conferencing due to not having the necessary equipment, eg. computer, smartphone, wifi. Others felt it was discriminatory to hold a video conference when some members would not be able to attend.

**14. BUDGET**

**14.1** It was **RESOLVED** to accept the budget.

It was **RESOLVED** that the Chair, Cllr Ellis and the Clerk look at the budget prior to meeting in December in order that we have some idea of a budget in January for the following financial year.

**15. TIME AND DATE OF NEXT MEETING**

**15.1** The next meeting will be held on Tuesday 1<sup>st</sup> December at 6.45pm.

**Closure of official business of the council**

**Verbal report of the Community Councillors**

**Meeting closed at 7.50pm**

Signed: ..... Date.....