

**CYNGOR CYMUNED**  
**YNYSYBWL & COED-Y-CWM COMMUNITY COUNCIL**

**Cefnodion Cyfarfod y Cyngor**

**‘DRAFT’ MINUTES of the MONTHLY meeting of the Ynysybwl & Coed-y-Cwm  
Community Council Held at Ynysybwl Community Centre**

**on Tuesday 7<sup>th</sup> May 2019**

**at 6:45 pm**

**Clerk.....**

**PRESENT:-** Councillors Messrs A Burnell, D Baish, RC Evans, J Haines, C Jones, Mrs C Banwell

**1. DISCLOSURES OF PERSONAL INTEREST**

There were no disclosures of personal interest.

**2. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Mrs M Jones, Mrs A Ellis, R Isaac, A Holloway

**3. PUBLIC BREAK**

There was no public break.

**4. POLICE**

PCSO Hayley Vranich was present and gave the following report.

- 3 x Theft – wheelie bins mainly
- 3 x Fraud (scams - HMRC, BT, Microsoft)
- 6 x Damage
- 10 x Concern for safety
- 2 x Suspicious calls
- 10 x Violence against a person
- 1 x Domestic calls
- 1 x Animal welfare
- 2 x Crime related (fires at Llanwonno forestry)
- 3 x Road Related

Speed scoping was carried out on the 2nd May near Dan Y Cribyn - 17 vehicles were clocked travelling over the 30mph speed limit. Warning letters have been issued to the drivers caught.

Joint patrols with Council Enforcement officers have also been carried out in the village, where several fixed penalty notices were issued. Joint patrols are to continue over the coming months.

Flyers for Mr.Lovell gardening services have been circulated recently around the Pontypridd area. There have been complaints regarding the poor work carried out and the prices charged - just for the public to be aware. Wales Online recently published an article regarding this traders work.

PCSO Vbranch enquired when the Topsy 10 Challenge was being held this year in order that she and her colleagues can work together with the Rugby Club to ensure that the event runs smoothly. The date for this year is 29<sup>th</sup> June.

PCSO Vbranch is meeting with the Chair and Community Warden, Nick Palmer, on Thursday 9<sup>th</sup> May at Dan y Cribyn to discuss problems with some of the Trivallis properties there. Cllr Sue Pickering had also been invited by the Chair to attend. Two members of Trivallis will also be present.

Cllr Haines informed PCSO Vbranch that there are still problems with dirt bikes in the village and passed on the location in order that PCSO Vbranch can investigate.

Cllr C Jones thanked PCSO Vbranch for her hard work in the village and also commended her colleagues who joined members of the community on the schools reorganization march recently, without whom it would not have gone ahead.

## **5. TO APPROVE MINUTES**

It was **RESOLVED** to accept the minutes from April.

## **6. MATTERS ARISING FROM THE MINUTES**

### **6.1 Community Warden Report**

Update for Enforcement attendance and actions required for YNYSYBWL

#### **April 2019**

**Waste issues** – A total of 4 letters have been sent to properties regarding bins out on the highway after collection this month. 3 bins have been taken this month, 2 from Dan y Cribyn and the bin outside the flats on Robert Street.

**Fly-tipping** – All sites where there has been fly-tipping, including the dumped waste, have now been cleared by the Waste Buster team.

4 Dan y Cribyn - Waste has now been moved from the front of the property.

23 Dan Y Cribyn - Enforcement notices posted for a bin out on a non-collection day and the fence on the footpath . The PCSO and I are monitoring this property.

**Abandoned vehicles** – 2 vehicles in Dan y Cribyn have now been removed .

**Dog fouling** – The Dog Fouling team patrolled the area on the 6<sup>th</sup>, 12<sup>th</sup> and 23<sup>rd</sup> of April. 2 fixed penalties issued this month under the PSPO for dogs on the pitch at the Rec.

**Fly-posting** – No reports of any at this time.

**Enforcement** – Patrols have been carried out and I have called to 1 property with waste outside on Robert Street to speak to them. No answer, and waste now removed by the Waste Buster team.

If there are any issues you would like me to look at please let me know.

**As discussed, members can report any issues to the Clerk and if these are issues not included within my duties I will forward them to the relevant department.**

## **6.2 Bus Shelter**

Details have been received from RCTCBC regarding the installation of bus shelters in Coed-y-Cwm and New Road. The Community Council will pay for the New Road shelter and RCTCBC the Coed-y-Cwm shelter. Maintenance for both will be the responsibility of RCTCBC.

Cllr C Jones stated that he was unhappy with the Community Council paying for a bus shelter as he felt this set a precedent and that it may dissuade RCTCBC from providing further shelters in the community. He suggested contacting the local bus company to see if they would like to make a contribution to the cost of the shelter and advertise their logo on it. They could also publish a press release. It was **RESOLVED** to contact New Adventure Travel to see if they would be interested and put the bus shelter on hold until we hear from them. **DONE**

## **6.3 Public Forum**

It was suggested that the Community Centre be used on a Saturday, possibly 11am till 3pm, with councilors present throughout the day to answer any questions. Flip charts will display topics available for discussion, using questions from the questionnaire devised last year. Cllr Haines has also put together an electronic version of the questionnaire for those who prefer to submit it online. It was **RESOLVED** to agenda the public forum for the June meeting. **DONE**

## **6.4 Double Yellow Lines**

It was **RESOLVED** to contact RCTCBC to request that an officer attend the monthly meeting to discuss their proposals that were published in January 2018. In her email to the Clerk, Cllr Sue Pickering stated that she was meeting with traffic officers and that she would report back following that meeting. It was **RESOLVED** to write to Cllr Pickering two weeks from today if nothing is heard in the interim.

## **6.5 Gazebo Purchase**

It was generally accepted that it was a good idea to purchase a gazebo which could be used for events such as the festival, Remembrance Day, future firework displays etc, and could also be hired out to other community groups. However, with the budget being restricted this year, it was unsure as to which budget the funds could be taken from. It

was suggested buying a second hand one but there would be no guarantee with this. It was also felt that if there was no definite need then the council should not buy it. It was **RESOLVED** to defer to the June meeting. **DONE**

## **6.6 Defib Training**

The Clerk had received dates from Welsh Hearts regarding further training. However, David Healy is only available on Thursday or Friday evenings or weekends when the Community Centre is unavailable. It was **RESOLVED** that Cllr Burnell contact Trerobart School with regards to hiring the hall. Cllr Haines stated that he is able to provide WAST training after September. **CONTACTED WELSH HEARTS/EMAILED TRACY BUCKLE AT TREROBART**

## **6.7 Recreation Ground Update**

The Clerk has contacted Liz Court and she has agreed to undertake the compilation of a survey which will take us to the next step for the Recreation ground plans.

Cllr C Jones informed council that, even if the changing rooms are upgraded in the grandstand in the near future, that the football club will not be able to come back to the Rec if they are promoted as they have to play at the ground they were assessed at for another year. Therefore, they will have to stay at Pontypridd until that year has passed.

## **6.8 Community Council Future Accommodation**

The Clerk will be moving to the Community Centre from Monday 13<sup>th</sup> May. Office hours will be as follows:

Monday 8.30am till 12.30pm

Tuesday 9.30am till 3.30pm

Thursday 8.30am till 12.30pm/9.30am till 1.30pm (alternate weeks)

A rental agreement has been drawn up by the Community Centre which states that equipment can be stored securely at the centre, including the PC. It was suggested that perhaps a lockable cupboard could be purchased to store our items in at the Centre but unfortunately there is not the space to install a cupboard. An alternative would be to purchase a laptop for the Clerk which can be taken home each night after work and also be used in meetings and training sessions.

The agreement also enforces that the Wi-Fi password can be used only by the Clerk for official Community Council business and must not be given to anyone else. A breach of this condition will result in the privilege being withdrawn immediately. Several questions were raised about the Wi-Fi access at the Centre and it was pointed out that, as a public building, it should be made available to all members of the public. A member of the public present at the meeting informed council that they had previously asked for the password and were declined as the Centre did not have a television license. It was **RESOLVED** to look into this further.

It was **RESOLVED** to look into other locations for office accommodation while the Clerk is residing at the Community Centre. Cllr Haines offered to carry out a SWOT analysis on any properties put forward.

## **6.9 Firework Display**

A Policy & Resources meeting was held in April and the firework display was discussed. Unfortunately, due to budget restrictions, the display will not be held this year. It was **RESOLVED** that the Clerk inform Ynysybwl Regeneration Partnership as they have the display on their list of events for the coming year. It is hoped that we will be able to continue the display in 2020.

## **7. CHAIRMANS REPORT**

- 7.1 The Chair had attended the latest meeting of the Community Liaison Committee. The 2011 Charter has been revised and the Clerk will send this on to all councilors. A talk was given to the committee on GDPR by Louisa Evans. The Chair suggested inviting Louisa to the next meeting to talk to councilors before making any decisions about changing the YCC website or emails. It was **RESOLVED** to invite Louisa Evans and also Councillor Maureen Webber and Christian Hanigan of RCTCBC to the next meeting. **DONE**

## **8. CLERKS REPORT**

### **8.1 Emails and Website**

The Clerk met with Councillor Haines regarding emails for councilors and then followed this with a meeting with our current provider, GWD Solutions. The Clerk has now been given admin rights by GWD Solutions to the home page of the website so there is no longer a problem with updating it. However, the emails are still proving a problem. It was **RESOLVED** to proceed no further until Louisa Evans attends a meeting. **DONE**

### **8.2 Leave of Absence**

A letter was received from Councillor Holloway requesting 3 months leave of absence. This was agreed by council.

## **9. CORRESPONDENCE**

- 9.1 Phill Evans, YEP, Copy of letter to Councillor Rhys Lewis re Gwyl – a reply has now been received from Councillor Rhys Lewis.
- 9.2 Royal British Legion, Thank You letter – noted
- 9.3 Macmillan Cancer Support, request for donations – it was **RESOLVED** to award £50 from the Wellbeing fund

- 9.4 Marie Curie, request for donations – it was **RESOLVED** to award £50 from the Wellbeing fund
- 9.5 Seafarers UK, request to fly the Red Ensign, Merchant Navy Day, 3<sup>rd</sup> September – it was **RESOLVED** to contact Councillor Sue Pickering to ask if the Royal British Legion would like to fly this from the United Services Inn (the Bomb). **DONE**
- 9.6 One Voice Wales, welcome letter, membership 2019/20 – noted

## **10. TO CONSIDER:**

### ***Town & Country Planning Applications***

There were no planning applications.

## **11. ACCOUNTS FOR PAYMENT**

It was **RESOLVED** to accept accounts for payment as presented of £3347.83

6 extra payments (see below) were added to the previous accounts (and included in the above total)

Salary, office accommodation, land registry searches, key	£729.88
HMRC	£305.58
Cllr C Jones (expenses)	£150.00
Greenbarnes (notice board)	£656.93
One Voice Wales (training)	£160.00
Ynysybwl Community Project (Easter playscheme)	£120.00

The Clerk informed council that the payment to HMRC is high due to her tax code being incorrect. The Clerk has spoken with the tax office and this will be rectified from May 2019.

## **12. TO RECEIVE REPORT FROM:** County Borough Councillor Sue Pickering

There was no report from Councillor Pickering

## **13. GRANT AID (S137)**

There were no grant applications received

## **14. TO CONSIDER (Items brought to the Agenda by members of the Council)**

### **14.1 Draft NEC minutes**

Noted

### **14.2 Floodlights on the Rec**

The rugby club have informed the Chair that the floodlights cannot be loaned for the Festival as they do not work. Cllr Baish pointed out that only one of them isn't working properly. It was agreed that this is a matter for Ynysybwl Enterprise Project to agree with the Rugby Club.

#### **14.3 Diversity training and Communication Skills training**

It was **RESOLVED** that the Clerk contact Cllr Ellis who holds information on this.  
**DONE**

#### **14.4 21<sup>st</sup> Century Schools update**

The comments sent in by the Clerk to RCTCBC have not been acknowledged. Cllr C Jones has been asked to reaffirm that Pontsionnorton School be sited in Glyncoch and not Rhydyfelin.

#### **14.5 Durham Miners Festival update**

The Clerk still has not received the invite but has spoken to Lawrence Claughan of the Durham Miners who has confirmed that an invitation was sent on two occasions. The gala will be held on Saturday 13<sup>th</sup> July and will be attended by the Chair and Cllr C Jones.

#### **14.6 Highway Traffic Management proposals from RCT, plus the CC draft concepts provided to RCT**

Discussed in 6.4.

#### **14.7 Vision Concept update**

Cllr C Jones stated that a board in the Ynysybwl Regeneration Partnership office shows a list of 23 activities that are taking place over the coming year in the village but none of these appear to be from the Visions project. It was **RESOLVED** to ask Cllr Isaac, the Community Council representative on the Visions group, to investigate. **DONE**

#### **14.8 Communication to former Community Councillor Brian Arnold, following a fall and hospitalization**

Former Community Councillor Brian Arnold has fallen and broken his femur and is currently in hospital. It was **RESOLVED** to send best wishes from the Community Council.

#### **14.9 Grass cutting in the village**

The Chair was concerned that not all areas of the village have been cut. Buarth-y-Capel has recently been done. It was **RESOLVED** that the Clerk contact the Community Warden to check which areas have been cut. **DONE**

#### **14.10 Damaged wall at Graig bus stop**

It was **RESOLVED** to contact RCTCBC and request that this is looked at as a matter of urgency. **DONE**

**14.11 Wi-Fi access at Community Centre**

Discussed in 6.8.

**14.12 Road problems outside 142 Robert Street**

The homeowner has experienced problems with water on his windows. The Water Board visited but informed the homeowner that this was the responsibility of RCTCBC. It was **RESOLVED** to contact RCTCBC concerning this. **DONE**

**14.13 One Voice Wales – RCT/Merthyr/Caerphilly Area Committee Minutes**

Noted

**14.14 Works on parking site abutting highway between New Road and Robert Street**

There have been several ‘near accidents’ at the point below the bungalows due to the parking space there. It was **RESOLVED** to highlight this to the planning department. **DONE**

**15. BUDGET**

It was **RESOLVED** to accept the current budget.

Cllr Haines had previously questioned whether fully trained lifeguards were essential for Butchers Pool and had contacted the training manager from Pontypridd Lido who has confirmed that they are not. It was **RESOLVED** to contact Friends of Butchers Pool with this information and agenda the item for the June meeting as an amount of £3000 has been budgeted for this.

The budget for 2018/19 is still not balancing. It was **RESOLVED** that Cllrs Baish and Banwell both take a look to see if they can find a discrepancy.

**16. TIME AND DATE OF NEXT MEETING**

It was **RESOLVED** that the next meeting would take place at Ynysybwl Community Centre on Tuesday 4<sup>th</sup> June 2019 at 6:45pm.

**Closure of official business of the council**

**Verbal report of the Community Councillors**

**Meeting closed at 9.10 pm**

Signed: ..... Date.....