

**CYNGOR CYMUNED**  
**YNYSYBWL & COED-Y-CWM COMMUNITY COUNCIL**

**Cefnodion Cyfarfod y Cyngor**

**MINUTES of the MONTHLY meeting of the Ynysybwl & Coed-y-Cwm Community  
Council Held at Ynysybwl Community Centre**

**on Tuesday 4<sup>th</sup> June 2019**

**at 6:45 pm**

**Clerk.....**

**PRESENT:-** Councillors Messrs A Burnell, D Baish, RC Evans, J Haines, R Isaac, H Osborne,  
Mrs C Banwell, Mrs A Ellis,

**1. DISCLOSURES OF PERSONAL INTEREST**

There were no disclosures of personal interest.

**2. APOLOGIES FOR ABSENCE**

Apologies were received from Councillors Mrs M Jones, A Holloway, C Jones

**3. PUBLIC BREAK**

There was no public break.

**4. POLICE**

Anti social behavior is on the increase with the nice weather so the public are being encouraged to keep reporting it. If there are any queries in particular please make PCSO Vbranch aware as most items are discussed further in the monthly PACT meetings.

PCSO Vbranch has spoken to Licensing regarding the Tipsy Challenge Event and raised the councils concerns regarding the amount attending, parking and toilet facilities following last year's reports. Hopefully, there will be a police presence this year in light of this.

Crime report –May 2019

4 x damage  
4 x crime related incidents  
3 x suspicious incidents  
9 x concern for safety calls  
2 x theft (1 drain pipe x 1 number plate)  
13 ASB calls (some are related to off road bikes in Buarth y Capel)  
2 x animal welfare ( dogs loose)  
1 x highway disruption

6 x violence against a person  
4 x damage vehicle (Dan y Cribyn and Robert Street)  
1 x fire (Old Parish Road)

## **5. TO APPROVE MINUTES**

It was **RESOLVED** to accept the minutes from May.

## **6. MATTERS ARISING FROM THE MINUTES**

### **6.1** Update for Enforcement attendance and actions required for

YNYSYBWL

May 2019

**Waste issues** – A total of 29 letters have been sent to properties regarding bins out on the highway after collection this month.

We have returned and knocked doors with bins still out, some bins have been taken in and some people we spoke to cannot remove as they are in 3 storey properties and have written in to discuss this. I await your views on this.

**Fly-tipping** – When on patrol I have come across a number items fly-tipped, they have been added to Waste Busters for collection week commencing 03/06/19. I will check this coming week if they have been removed.

**Abandoned vehicles** – 3 cars have been reported to me this month, 1 vehicle in Dan Y Cribyn and 2 in Buarth-Y-Capel. They have now been claimed.

**Dog fouling** – The dog fouling team patrolled the area on the 4th /16th and 27th of May. 1 fixed penalty issued this month for dog fouling in Dan Y Cribyn. 2 dog bins have been put up, one at the end of Robert Street and the other by the bus stop at Heol Y Mynach.

**Fly-posting** – No reports of any at this time.

Enforcement – Patrols have been carried out and I have called to 1 property with waste outside on Archer Street and have posted an enforcement notice. Waste was removed within 48 hours.

If there are any issues you would like me to look at please let me know.

As discussed, members can report any issues to the Clerk and if these are issues not included within my duties I will forward them to the relevant department.

It was noted that there some homeowners live in 3 storey houses and it is difficult for them to take in their bins. The Community Warden has informed the Clerk that the distance between the bin and the edge of the pavement must be 1.1 metre, which allows enough space for pushchairs or wheelchairs to pass. Cllr Ellis suggested writing a post

for the Facebook page with advice and guidance for those who feel unable to remove their bins from the pavement.

Council was informed that the Enforcement Officers and Dog Fouling team will be working together more closely in the future.

Cllr Burnell felt that the dog signs on the Rec informing people where dogs are allowed are not adequate enough. It was **RESOLVED** that the Clerk speak to the Community Warden to request larger signs.

It was **RESOLVED** that the Clerk request a map of the dog bins that are currently in use in the village in order that we can see where any further ones are needed. A replacement dog bin is required inside the Rec. The Community Warden has informed the Clerk that RCTCBC encourage dog owners to place their dog waste in an ordinary bin if a dog bin is not in the vicinity.

## **6.2 Community Charter**

Cllr Maureen Webber, Deputy Leader, RCTCBC and Christian Hanagan, Service Director, Democratic Services and Communications were due to speak to council regarding the Community Charter. Unfortunately, they were unable to attend and have rearranged for 2<sup>nd</sup> July. The Chair encouraged all councilors to read through the charter prior to the next meeting.

## **6.3 Butcher's Pool**

Friends of Butchers Pool have taken over, and signed the lease from RCTCBC, which states that the pool must have lifeguards. It was **RESOLVED** that the Clerk contact Friends of Butchers Pool to enquire exactly what they are legally obliged to do. It was **RESOLVED** to defer this item to the July meeting.

## **6.4 Bus shelter at New Road**

The purchase and erection of the bus shelter at New Road was agreed in the April meeting. RCTCBC and the police have visited the site, and are happy to put a shelter there. The Clerk has written to NAT bus company to enquire whether they would be interested in contributing towards this but has not yet heard from them. It was **RESOLVED** to contact them again. It was **RESOLVED** to contact RCTCBC and order the bus shelter.

## **6.5 YCC office accommodation**

**The Clerk has been in place in the Community Centre since the beginning of May.** This is working fairly well as a temporary measure in that the Clerk is now better able to adhere to working hours. The Centre's wi-fi password can now be made available to all Community Councillors. It was agreed that new premises do need to be found. It was **RESOLVED** that the Clerk contact the owners of Garlands and the former pet shop. It

was also **RESOLVED** that Cllr Isaac contact the owner of the Woolwich to see if they would be amenable to the council looking at that property.

Cllr Haines has compiled a SWOT analysis for shared offices ie. the Community Centre, against single occupancy. It was **RESOLVED** that the Clerk email this to councilors and invite comments invited for further discussion in the July meeting.

#### **6.6 Welsh Hearts Training**

Mrs Buckle has replied regarding using the school hall for defib training. It was **RESOLVED** that the Clerk contact Mrs Buckle with dates towards the end of June, ideally a Tuesday evening, possibly 25<sup>th</sup> June.

#### **6.7 Durham Miners Gala**

The Chair and Cllr C Jones have been invited to the Durham Miners Gala in July as a representative from the Community Council. Accommodation has been sourced by the Clerk at a very reasonable cost. It was **RESOLVED** that the accommodation and travel costs for the Chair be paid from the Chairpersons Allowance and that this budget then be increased to include that amount. Cllr Jones will be paying his own costs. It was felt that this was an important link to maintain for the community.

#### **6.8 Email access for councilors/GDPR training**

Louisa Evans from RCTCBC was invited to the meeting to discuss GDPR but was unable to attend. However, she informed the Clerk that free training on this would be available from September.

Cllr Haines has not yet been set up with an email address. It was **RESOLVED** that the Clerk arrange this.

It was suggested that the local authority may be able to help the Community Council to obtain GSI accounts for all councilors free of charge. It was **RESOLVED** to look at this in the September meeting.

#### **6.9 Gazebo purchase**

It was **RESOLVED** to remove this item from the agenda.

#### **6.10 Public forum**

It was **RESOLVED** that the Clerk contact all councilors to check availability for a Saturday from 11am till 3pm in July or August. It was **RESOLVED** to enquire whether any councilor would be willing to man a Community Council stand at the Festival this year.

#### **6.11 Diversity & Communication Skills training**

Cllr Ellis has spoken with a trainer who would be willing to do 2.5 hour workshops tailored to our needs for the cost of expenses. Cllr Ellis will liaise with the Clerk on this with the intention of undertaking in September.

## **6.12 Community Council & Trivallis site visit to Dan-y-Cribyn**

The Chair met with the Community Warden, PCSO Vbranch and members of Trivallis and carried out a very positive site visit. It was felt that the Community Council were being listened to and that improvements will be carried out in the near future.

## **7. CHAIRMANS REPORT**

### **7.1 Teddy Bear's Picnic – feedback**

The Chair thanked Ynysybwl Community Project for allowing this event to take place in the hall of the Bomb due to inclement weather. This was a very successful event with approximately 150 children attending. This was a great example of groups coming together in the village for the benefit of the community. The Chair thanked everyone for their support.

### **7.2 Thanks to Roberttown Roadrunners**

The 'Robbies' annual Lady Windsor run was a success with many participating and attending. This event is bringing more people into the village every year and is becoming very well known. An amount of £603 was raised which has been donated to this years Festival. The Chair thanked the Robbies for their generous donation. It was **RESOLVED** to write to Glyn Hicks of the Roberttown Roadrunners to thank them for their hard work in establishing and hosting this event.

## **8. CLERKS REPORT**

### **8.1 Defib at Coed-y-Cwm - update**

The Clerk has received the new cabinet and has contacted the homeowner but, due to family illness, it is not possible to install it at this time. As soon as the Clerk hears from the homeowner, the defibrillator will be installed .

### **8.2 Audit**

The audit went quite well with the auditor happy with the records kept. The cash book is comprehensive and reconciles with the bank statements.

S137 grants – it was questioned whether this amount was actually needed as there had been very few grant applications received. Grants could be issued annually rather than on an ad hoc basis.

Long term project – if the money isn't being spent immediately the money can be transferred to contingency or even be removed from the budget and put in a stand alone budget. It was **RESOLVED** to keep this in the budget as it would be easier to keep track of.

The minute agreeing the Financial Risk Assessment could not be found in the June minutes. Cllr Ellis stated that this was brought to council when she was Chair and agreed but possibly later in the year. It was **RESOLVED** that the Clerk look through all the minutes from the previous year to locate this.

### **8.3 Notice board – update**

The Clerk has spoken with Sion Nicholls regarding the replacement of the board in Augustus Street. Due to the supports being placed in concrete, it will be difficult to remove them and replace with new ones. Sion suggested replacing the board in Old Ynysybwll, which has rotted, with the new one and buying just a notice board to erect on the existing supports in Augustus Street. This was agreed and it was **RESOLVED** to contact Sion to go ahead with this.

### **8.4 Coed-y-Cwm issues**

It has been brought to the attention of the Clerk prior to the meeting that broken glass has been found on the Lady Windsor trail at the entrance to Coed-y-Cwm. A resident had reported gangs of youngsters congregating there. It was **RESOLVED** to contact PCSO Vranth and the Community Warden.

### **8.5 Agenda for July**

The Clerk requested that any agenda items for the July meeting be sent early as she is on annual leave from 19<sup>th</sup> June and not back in work until 1<sup>st</sup> July. Can all items be forwarded by Monday 17<sup>th</sup> June at the very latest.

### **8.6 Clerk's Hours**

Cllr Ellis pointed out that the Clerk is being contacted to carry out duties that are either not in her job description or that can be done by councilors. The Clerk's main duties are compiling agendas, writing minutes, finance and any other duties that arise from those. Updating notice boards, checking defibrillators and putting up signs can be done by councilors. Often the Clerk is working over 16 hours due to carrying out extra duties which have to be paid for by council. Cllr RC Evans agreed to take on the responsibility of checking the defibrillators and erecting dog signs around the village.

## **9. CORRESPONDENCE**

**9.1** Thank you letter from Friday Friends - noted

**9.2** Invite to Durham Miners Gala - noted

**9.3** Andy Wilkins, RCT Director of Legal Services – Code of Conduct refresher sessions

It was **RESOLVED** to write to Andy Wilkins and express an interest in this for all councilors.

It was also **RESOLVED** that Cllr Ellis and the Clerk compile a training log in order that council can see exactly what training is needed by each councilor.

**9.4** Wales & West Utilities – closure of Graig Bridge

Cllr Isaac informed council that nothing is being done on the bridge until the summer holidays as this means that there will be no school buses using it. It was **RESOLVED** to defer this item to July's meeting.

**10. TO CONSIDER:**

***Town & Country Planning Applications***

Planning Application 18/1185/10

There were no objections

**11. ACCOUNTS FOR PAYMENT**

It was **RESOLVED** to accept accounts for payment as presented of £3074.89

4 extra payments (see below) were added to the previous accounts (and included in the above total)

Ynysybwl Community Project, Whitsun Playscheme	£ 90.00
Salary – May	£ 638.62
HMRC	£ 173.58
Boverton Nurseries	£1688.88

The Clerk has contacted HMRC several times with regards to her tax code being incorrect. It is hoped that, from this payment onwards, that it will be correct.

Cllr Ellis requested that the Clerk check the quote from Boverton received last year to ensure that the amounts are the same.

**12. TO RECEIVE REPORT FROM:** County Borough Councillor Sue Pickering

Cllr Pickering has undertaken both a First Aid and RSL (lifeguard) refresher course in order to fulfil duties at Butchers Pool this year

The issue of double yellow lines throughout the village is being looked at and meetings have been held with traffic officers to look at the proposal, discuss the results of the consultation and ponder over the objections and reasons for them. Cllr Pickering will be meeting with Highways for the last time, to reach a joint decision regarding the scale of the yellow lines, with

consideration given to residents concerns along with community and road safety. Cllr Ellis has been informed that the Highways department were going to decrease the amount of yellow lines in the village. It was **RESOLVED** to contact Cllr Pickering regarding this.

Cllr Pickering has met with officers from Parks, Highways, Environmental Services, Enforcement and Corporate Services to discuss many issues throughout Ynysybwl & Coed-y-Cwm. It was **RESOLVED** to contact Cllr Pickering to enquire what issues have been discussed.

RCTCBC has renewed many of the paths and roads in the cemetery. The condition of the paths has been discussed and the issues addressed. Cemetery grass cutting now comes under the remit of the grass cutting team and they have put a regular maintenance programme in place. The skip has also been removed to discourage the dumping of household waste. It was **RESOLVED** to contact Cllr Pickering to ask if alternative arrangements are in place.

A significant chunk of road along Clydach Terrace and Clydach Road has been resurface. Despite the obvious inconvenience of a road closure, it is worth it to have the work done.

The work at Butchers Pool is ongoing. With the Lottery funding we have received, the toilet block and pump room are being refurbished and the pool surround upgraded. Work to address the leak is also soon to be underway. We are open for 6 weeks this year and hope that the weather will be kind.

RCTCBC is providing ongoing support to community pool groups for the third year again in 2019. It is providing Council Lifeguards to help run the pool, and have provided free training for volunteers in both First Aid and RSSL. Councillor Andrew Morgan, Leader of the Council, has also suggested that the Penrhiw Solar Farm Community Benefit Fund, which sits across the boundaries of Mountain Ash West, Penrhiwceiber and Ynysybwl Wards, should be split between the three community pool groups. With a payment of £2392, it means that each group will receive £800. This is very welcome news to the Friends of Butchers pool.

Work to repair the bridge from the garage to the Taff Trail is planned. Unfortunately, it has had to be closed off for public safety, but it is hoped that work will soon be underway.

### **13. GRANT AID (S137)**

There were no grant applications received

### **14. TO CONSIDER (Items brought to the Agenda by members of the Council)**

#### **14.1 Model Informal Resolution Protocol**

Noted

#### **14.2 Festival update**



Festival volunteers met at the Rec on Monday evening to discuss the event. A wet weather plan has been put in place ensuring that the pitches will be protected. The group is still awaiting correspondence from RCTCBC regarding grants. Several locals have been very supportive financially. The Chair thanked the Community Council for their continuing support with the Festival.

#### **14.3 Correspondence from RCT regarding the following:**

- **Changing facilities at the Rec**

It was **RESOLVED** to arrange a meeting with Cllr Pickering and John Spanswick from the Parks Department. We need to get the football club back to Ynysybwl but this cannot be done until the changing facilities are sorted.

- **Traffic management proposals**

It was **RESOLVED** to contact Cllr Pickering regarding this

- **Financial support given to local based charities from RCT over the past three years**

A Freedom of Information request needs to be raised regarding this.

- **Plans for a housing development re – Lady Windsor site**

It was **RESOLVED** to contact Christian Hanagan, copying in Cllr Pickering for an update on this issue.

- **School proposals under the RCT 21<sup>st</sup> century concept, including any RCT response to our community council observations**

It was **RESOLVED** to write to Christian Hanagan to enquire as to why our responses were not included.

- **Public traffic orders within Ynysybwl & Coed-y-Cwm – why have RCT failed to consult with YCC prior to issuing public notices**

It was **RESOLVED** to contact RCTCBC to enquire why the Community Council are not receiving any public traffic orders that affect the community.

- **Concept of reviewing the decision taken by RCT in 2013, where our community council was NEVER consulted, plus any response to our CC actions following the discovery, regarding this major opportunity to improve connectivity and land values, for Ynysybwl & Coed-y-Cwm. Requesting reconsidering of the original proposals, IF the extension to Craig y Hesk Quarry is passed by RCT Planning. Requesting a Section 105 caveat should be in place to improve public transport, funded by Hanson PLC for a new park and ride facility at Glyncoch, Council had noted intensification of HGV movements between Berw Road to the quarry recently, this will increase if these plans are passed by RCT, thus our request is reasonable**

It was **RESOLVED** to contact Christian Hanagan and request a further meeting with the Chair, Cllr Ellis and the Clerk to discuss matters brought up in this meeting.

#### **14.4 Letter of thanks to Nigel Wheeler for progress made with streetcare and dog fouling issues**

It was **RESOLVED** to write a letter of thanks to Nigel Wheeler.

**14.5 Cllr Sue Pickering's non-attendance at YCC meetings and cancellation of joint surgeries**

Cllr Pickering believes she is being bullied by a certain councilor and refuses to attend due to this. Cllr Ellis has spoken about redress but Cllr Pickering does not want to take further. It was agreed that Cllr Pickering's non-attendance is detrimental to the community and we should keep encouraging her to attend. It was **RESOLVED** that the Community Council need to address the councilor as a whole. This will be added to the agenda for July and Cllr Ellis will speak to Cllr Pickering in the interim.

**14.6 Tree at Dan-y-Cribyn**

It was **RESOLVED** that this item be deferred to the July meeting.

**14.7 Restriction on councilors addressing matters to the community on social media**

Cllr Haines stated that he felt controlled by the Community Council about what goes on social media. If something has been discussed in a meeting and the minutes are displayed on the website, then there should be no problem in putting information from there on social media. It was felt that the responsibility for adding information to social media should be the Clerk's to avoid any controversy or misinformation.

**14.8 Use of the new social media group**

Discussed in 14.7

**14.9 Outdoor cinema at the Rec for 2020**

It was **RESOLVED** to defer this item to the July meeting.

**14.10 Highways, transportation & strategic projects – Supplementary Capital Programme**

It was **RESOLVED** to defer this item to July and the Chair requested that councilors read the information prior to the meeting.

**14.11 Playscheme summer trip**

The Chair would like council to consider using the Wellbeing fund for a day trip to Barry for children that access the Playscheme. It was felt that it would be more appropriate for Ynysybwl Community Project to apply for grant funding under Section 137.

**14.12 Gelli Road Bridge**

It was **RESOLVED** that the Clerk contact RCTCBC to enquire how long the bridge will be closed for.

**14.13 Feedback from Cllr Sue Pickering**

Discussed in 14.3 and 14.6

Cllr Isaac informed council that he had met with Barbara Castle from the Visions group for an update. The Visitor Centre at Daerwynno is now almost completed. Barbara has volunteered to attend any meeting should we require any further information on any of the projects.

**15. BUDGET**

It was **RESOLVED** to accept the budget.

**16. TIME AND DATE OF NEXT MEETING**

It was **RESOLVED** that the next meeting would take place at Ynysybwl Community Centre on Tuesday 2<sup>nd</sup> July 2019 at 6:45pm.

**Closure of official business of the council**

**Verbal report of the Community Councillors**

**Meeting closed at 9.15pm**

Signed: ..... Date.....