

CYNGOR CYMUNED

YNYSYBWL & COED-Y-CWM COMMUNITY COUNCIL

MINUTES of the MONTHLY meeting of the Ynysybwl & Coed-y-Cwm Community Council Held at Ynysybwl Community Centre

on Tuesday 2nd April 2019

at 6:45 pm

Clerk.....

PRESENT:- Councillors Mrs A Ellis, Messrs A Burnell, D Baish, H Osborne, RC Evans, J Haines, B Evans, C Jones

1. DISCLOSURES OF PERSONAL INTEREST

There were no disclosures of personal interest.

2. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Mrs M Jones, C Banwell, R Isaac, A Holloway

3. PUBLIC BREAK

There was no public break.

4. POLICE

4 x Public safety/welfare calls

4 x Anti social behaviour - mostly vehicle nuisance. (New Road and Dan Y Cribyn)

4 x Domestic calls

8 x Concern for safety

3 x Road Related - 1 x obstruction and x 2 abandoned vehicles at Llanwonno.

2 x Damage to vehicle

1 x Damage to tyres

2 x Theft (Llanwonno Area - tools and wheelie bin)

1 x Suspicious call

A male was reported in the Coed-y-Cwm area for taking electric meter readings. It was thought that he was a bogus caller. However following enquiries it appeared that it was a genuine call. Many gas and electric suppliers now use sub-contractors to take their meter readings additional to those you submit online. Staff will often use their own vehicles and will carry ID cards.

Speed scoping on Pleasant View has been carried out and will continue over the following months to monitor speed of traffic at various times. So far 1 warning notice has been issued.

Notification has been received from PCSO Hayley Vbranch with regards to attendance at monthly meetings. PCSO Vbranch will attend on a quarterly basis and will be accompanied by the Community Warden, Nick Palmer, with whom she works in close proximity.

Cllr Burnell questioned why speed checking was being carried out at Pleasant View when the Community Council have asked several times for this to be done in New Road and Dan-y-Cribyn. It was **RESOLVED** to contact PCSO Vbranch to see if these areas can also be speed checked.

5. TO APPROVE MINUTES

It was **RESOLVED** to accept the minutes from March following one amendment.

6. MATTERS ARISING FROM THE MINUTES

6.1 Community Warden Report

Update for Enforcement attendance and actions required for YNYSYBWL

March 2019

Waste issues – A total of three letters have been sent to properties regarding bins out on the highway after collection this month and three bins have been taken this month, two from Dan y Cribyn and the bin outside the flats on Robert Street.

Fly-tipping – All sites where there has been fly-tipping, including the dumped waste, have now been cleared by the Waste Buster team.

Dan y Cribyn - no 4 should have moved the items from the front of the property by now, if they are not removed by the 2nd April, we will remove them ourselves.

Two enforcement notices posted for fly tipping and waste was removed from both properties.

A mattress and bed base was removed from the gate of the former colliery site and a mattress from Buarth y capel outside no 42.

There was a car windscreen dumped outside the flats on Robert Street which was removed the same day. Two incidents reported of fly tipping at Llanwonno and evidence found an is now being investigated.

Abandoned vehicles – I am currently monitoring three vehicles in Dan Y Cribyn. All have had abandoned vehicle notices place on them.

Dog fouling – The dog fouling team patrolled the area on the 7th / 14th and 26th of March 19. No fixed penalties issued this month. We now have had stock of dog bins in and await for the locations you feel they would benefit.

Fly-posting – No reports of any at this time.

Enforcement – Patrols have been carried out and I have called to two properties with waste outside and to the rear of the properties and now removed.

If there are any issues you would like me to look at please let me know .

As discussed, members can report any issues to the Clerk and if these are issues not included within my duties I will forward them to the relevant department.

It was agreed that the Community Warden is very proactive. However, dog fouling is becoming a huge problem and there is no one available on the weekends to report this to. It was **RESOLVED** to write to Nigel Wheeler of the Streetcare Department at RCTCBC to request that some weekends could be incorporated into the rounds of the dog fouling team.

6.2 Litter Pick

This was a very successful afternoon spent with the children and staff of Trerobart Primary School. Ten bags of rubbish were collected from the back lanes of Thompson Street and Crawshay Street in just under an hour. Certificates have been made and, once the Clerk receives the names of the children from the headteacher, they can be personalized and given to all the participants. We have had some positive feedback about the litter pick and a request has been made to carry out another on the Lady Windsor trail.

6.3 Windfarm Meeting – feedback and next steps

It was felt by Cllr Jones that the quote from the facilitator was costly. However, it was pointed out that, to ensure feedback from the community, a questionnaire was a necessity as this would reach every household, whereas a public meeting would not. Even if the community decided that improvements to the Rec are not what is needed or wanted, a questionnaire is the only way forward to finding out this information regardless of how much money is spent on that questionnaire. Cllr Burnell stated that if, in the long term, a group was set up to take the project further, grant applications would need evidence of consultation. It was **RESOLVED** to contact the facilitator to proceed with the questionnaire.

6.4 Traffic Management – next steps

Cllr Jones has spoken with a resident who is very concerned about the bend in Clydach Road where cars are parked making visibility difficult. Cllr Burnell has already spoken with Cllr Pickering regarding yellow lines in this area and at Buarth y Capel and Thompson Villas. There have been no objections to Buarth y Capel and Thompson Villas but there have been several in Clydach Road. It was **RESOLVED** to write to Cllr Pickering and request that she takes this matter forward to RCTCBC to look at. The Community Council are entitled to know the objections under the Freedom of Information Act. Cllr Haines informed council that he recently travelled behind the camera van that monitors illegal parking and it travelled through the main road rather than the side streets. Although the van may not have been in use at this time, it was

RESOLVED to contact PCSO Vbranch to enquire whether the van actually visits all streets in the area.

6.5 Gazebo Purchase

The Clerk has contacted Zurich with regards to insuring a gazebo for purchase by the Community Council. There would be no charge for adding the gazebo mid term but the full annual cost is as follows:-

Gazebo costing £130 – approximately £1.55 per year

Gazebo costing £900 – approximately £10.75

The purpose of the gazebo would be to use for YCC events such as the Firework Display and this could be hired out to other organisations for events held through the year. Having the logo printed on the gazebo would incur extra cost. The Chair asked council which budget they proposed taking the cost of the gazebo from. Cllr Jones proposed that the Community Council purchase the gazebo, the Chair was against, five councilors voted yes. Cllr RC Evans suggested deferring this to the next meeting as he would like the opportunity to view a gazebo before purchasing. It was **RESOLVED** to defer this to the May meeting.

6.6 Firework Display

Cllr Burnell conveyed his disappointment at the lack of commitment from councilors at last year's firework display. The Chair informed council that the carried forward balance for this years budget is less than expected and may result in the firework display not taking place this year. The bank statements for March have yet to arrive and no decision can be made on this until they do. It was **RESOLVED** to schedule a Policy and Resources meeting for Tuesday 9th April to discuss this further.

6.7 Bus Shelter at New Road – update

A request has been made from the public for a bus shelter at the bottom of New Road, near the entrance to Old Parish Road. The Clerk has contacted RCTCBC to request a site analysis and this will be taking place any time from 2nd April. The Clerk has asked RCTCBC to inform her of the exact date in order that she and the Chair can attend. RCTCBC has confirmed that they will maintain the shelter if the Community Council pay for it at a cost of £2500. Cllr Jones commented that the vision splay in this location may be problematic.

6.8 PCSO attendance at meetings

Discussed in Item 4, Police report.

7. CHAIRMANS REPORT

7.1 Back Lanes

Our application for Safe Routes reached the second phase but was ultimately unsuccessful. The Chair contacted Crawshay Estates who previously owned the land and was told that the back lanes had been sold to a property company in London. The Chair wishes to tidy up the back lanes and thought that perhaps Craig yr Hesg quarry may provide free scrapings and scalpings to help to do this. It was suggested that RCTCBC may also do this. The Chair will pursue.

7.2 Last Meeting

This is the last meeting with Cllr Ellis as Chair. She thanked everyone for their support over the last two years, particularly with personal issues. Due to those issues, she was unsure of how much longer she will be able to attend. Cllr Jones stated that she had carried out a fantastic job, that council appreciated everything she has done, and we wished her all the very best. Cllr Burnell hoped that Cllr Ellis would still be available on the end of the phone if needed as her 20 years plus experience as a Community Councillor was invaluable.

8. CLERKS REPORT

8.1 Notice Boards

The Clerk contacted Greenbarnes (recommended by One Voice Wales) regarding lockable boards. These are only available in oak and are very expensive with an extra £15 being charged to change each lock from lockable to unlockable. On the Chair's request, the Clerk contacted other community council clerks to enquire were they purchased unlockable boards. Four councils (Llantrisant, Pontyclun, Hirwaun and Tonyrefail) all use lockable boards, updating them on a weekly basis. The Clerk is willing to do this, but the funeral homes would need to be contacted as they put their own funeral notices in. It was **RESOLVED** to order 2 notice boards from Greenbarnes, for Augustus Street and Old Ynysybwll. It was also suggested that there be several keyholders in order that the organisations that use them the most could have access.

8.2 Dog Signs/posters distribution

The posters have been distributed to shops and businesses in Robert Street and all were happy to display them. The signs will be erected very soon, the Clerk has asked Cllr RC Evans if he can drill holes in them ready to be put up and he has agreed. It was **RESOLVED** that the Clerk contact RCTCBC to find out how often the dog bins are emptied as several through the village have been overflowing with bags lately. The Community Warden contacted the Clerk with news that he has acquired 2 dog bins. As soon as it is decided where they are to go, his team will put them up. One is definitely going in Glanfrwdd Terrace and the other in either Dan-y-Cribyn, Robert Street or Old Ynysybwll.

8.3 Defib Update – Coed-y-Cwm location

A location has been found in Pen-y-Mynydd, which is in the centre of Coed-y-Cwm. The Clerk has visited the owners of the house and they are amenable to the defib being sited there. They have requested a green cabinet instead of a yellow one. It was **RESOLVED** to order a green cabinet.

Welsh Hearts have contacted Cllr RC Evans regarding further defib training. It was **RESOLVED** to contact David Healy at Welsh Hearts to arrange these. If using the Community Centre, they would have to be on a Tuesday evening. Cllr RC Evans also offered the use of the United Services Inn. It was **RESOLVED** to also arrange some training with the Welsh Ambulance Service through Cllr Haines. The Clerk and Cllr Haines are to liaise on this.

8.4 Clydach Newstream Article

Clydach Newstream contacted the Clerk and asked if the Community Council would like to publish an article in the next edition. The Clerk has submitted this.

9. CORRESPONDENCE

- 9.1** Plantscape – outstanding invoice – this relates to a solar Christmas tree that was purchased in December 2017. The invoice is noted and is to be paid.
- 9.2** Letter from Cllr C Jones to Cllr S Pickering - noted
- 9.3** Pontypridd Town Council – Chief Executive job advertisement - noted
- 9.4** Bridgend Coalition of Disabled People – Wales Marathon – it was **RESOLVED** to donate £50 to the charity from the Chairperson’s Allowance.

10. TO CONSIDER:

Town & Country Planning Applications

Planning Application Number: 19/0252/10

Single Storey Extension

There were no objections.

11. ACCOUNTS FOR PAYMENT

It was **RESOLVED** to accept accounts for payment as presented of £2715.31

Five extra payments were added (and included in this total)

Baker Ross (Playscheme)	719.44
Ynysybwl Community Project (misc items for Playscheme)	59.26
Friday Friends Group (S137 Grant)	500.00
Simon Green Wales Marathon (Chairs Allowance)	50.00
RBL (Raffle tickets at RBL Dinner - Chairs Allowance)	50.00

12. TO RECEIVE REPORT FROM: County Borough Councillor Sue Pickering

There was no report from Councillor Pickering

13. GRANT AID (S137)

An application was received from Friday Friends, a group that was set up with EU funding in conjunction with Cwm Taf Health Board, Jigsaw and Drink Wise, Age Well. They undertake a range of activities including history talks, curling, quizzes, gentle exercise, music and many others. The purpose of the group was to improve social interaction and fitness & wellbeing and they have received positive feedback from the members. There are approximately 25 local people who attend every Friday at the Community Centre. It was **RESOLVED** to award the group a grant of £500.

14. TO CONSIDER (Items brought to the Agenda by members of the Council)

14.1 Proposed installation of yellow lines by RCTCBC

Discussed in Item 6.4

14.2 Overhanging trees on Clydach Road

The Chair has spoken to Robert Edwards and these trees will be taken down in the next few weeks. It was **RESOLVED** to write to RCTCBC regarding these trees.

14.3 Councillor emails & YCC website

A representative of GWD Solutions was present to explain that he had purchased a domain name and mailbox for each councilor, using gmail which is the best system available. Each councilor should have created a personal account which was then linked to the organization account. However, some are not sure how to add this and others do not have access. One councillor is unable to access council emails on their phone, so adding the gmail app was suggested.

Gmail for Business could be purchased which would enable the Clerk to create or delete email accounts as and when necessary. The cost would be £4.60 per user per month which was thought to be too expensive. The Chair queried whether we could apply for GSI mail as we are classed as part of local government. The introduction of GDPR means that personal emails should not be used for Community Council business. Cllr Haines offered to donate webmail to the Community Council where mailboxes are

already set up. It was pointed out that GWD Solutions had already put in a lot of work and that councilors needed further help to set up their emails. Cllr Baish proposed that, as GDPR powers will increase, the Community Council ‘bite the bullet’ and pay to sort out the problems. It was **RESOLVED** that Cllr Haines liaise with the Clerk and look at costings that would be more economical. It was also queried as to whether the Clerk would be able to access and amend the home page of the website as this is not possible at the moment. It was agreed to transfer admin to the Clerk. The security on the website has now been upgraded.

14.4 Office premises for YCC

With the office currently based in the Clerk’s home, it is difficult for members of the public to visit or to hold meetings. Garland’s shop has recently been vacated and the Clerk has contacted the owner for details. The rental is £275 per month, there are no rates and no gas so the only bills would be for a phone line and electricity.

We have also had an offer from the Community Centre to set up an office there free of charge. This would be partitioned off from the rest of the hall and files would be secure. This would be more accessible for the public as there is disabled access.

Another option would be to buy and the Chair has been trying to locate the owner of the empty former Woolwich building in Robert Street. The Community Council would be able to borrow money from the Public Loans Board at a negligible interest amount and the money would be available in 7 days. The rent from the upstairs flat would pay back the loan and the improved frontage would be an asset to the surroundings.

It was **RESOLVED** that the Clerk investigate the cost of a partition and the pros and cons of being sited in the Community Centre and bring back to council next month.

14.5 Consulting with the community/Surgeries in conjunction with Cllr Sue Pickering

Cllr Haines proposed holding an informal meeting, using a facilitator, which would enable the public to let the Community Council know what they want from them. The Chair pointed out that the monthly meetings currently serve this purpose and that an informal meeting could lead to destructive rather than constructive comments. It was agreed that, while a massive public meeting could lead to a ‘free for all’, a more structured meeting, possibly using flip charts, could be beneficial. It was **RESOLVED** that Cllr Haines and the Clerk work together to arrange this for the near future.

The Community Council’s powers are very limited and there are certain things that we are unable to do, which is why it is important to work together with the local councilor. The advice surgeries that YCC started holding together with Cllr Pickering have now come to an end. There is no reason why the Community Council could not hold their own advice surgeries and having the office moved to the Community Centre could be advantageous for these.

15. BUDGET

The March bank statements should have been received by the time of the Policy & Resources sub committee meeting. The budget will be discussed further at that meeting.

16. TIME AND DATE OF NEXT MEETING

It was **RESOLVED** that the next meeting would take place at Ynysybwl Community Centre on Tuesday 7th May 2019 at 6:45pm.

Closure of official business of the council

Verbal report of the Community Councillors

Meeting closed at 9.00 pm

Signed: Date.....