

CYNGOR CYMUNED
YNYSYBWL & COED-Y-CWM COMMUNITY COUNCIL
MINUTES OF ANNUAL GENERAL MEETING OF YNYSYBWL & COED-Y-CWM COMMUNITY COUNCIL
HELD AT YNYSYBWL COMMUNITY CENTRE ON TUESDAY 7TH MAY 2024 @ 18:15PM
CLERK ANNEMARIE BEVAN EDWARDS

PRESENT: Councillors Mrs A Ellis, Mrs P Evans, Mrs E Leach, Mrs C Banwell, Mr Elliot Wigfall, Mr Barri Williams, Mr Clive Evans

1. DISCLOSURE OF PERSONAL INTEREST

No disclosures of personal interest were made.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr M Jones, Cllr C Binks, Cllr R Davies, Cllr G Haines, Cllr C Jones

3. ELECTION OF CHAIRPERSON

Cllr A Ellis called for nominations for Chairperson for 2024/2025. Cllr P Evans proposed Cllr A Ellis, Cllr Ellis declined the position. Cllr A Ellis nominated Cllr P Evans, who declined the position. Cllr A Ellis nominated Cllr E Wigfall; this was seconded by Cllr C Banwell. AGREED. Cllr Wigfall accepted this position and took the Chair.

4. ELECTION OF VICE CHAIRPERSON

Cllr. Ellis asked for nominations for Vice Chairperson for 2024/2025, Cllr A. Ellis nominated Cllr P. Evans who declined the position. Cllr. Gus Haines was proposed, this was seconded by Cllr P Evans. AGREED. This proposal is conditional on Cllr. Gus Haines accepting the role of Vice Chairperson as Cllr Haines was not present at the AG Meeting. It was RESOLVED the Clerk contact Cllr Haines as soon as possible to determine his position on accepting the Vice Chairperson's position.

5. TO APPROVE AS A CORRECT RECORD:

Agreed as a correct record by all present and signed by the Chairman Minutes of Annual Meeting 9th May 2023.

6A. STANDING COMMITTEES: REVIEW OF

- i) POLICY & RESOURCES COMMITTEE (2024/2025)
Received and reviewed by Councillors. Proposed Members, Chairperson, Cllrs C. Banwell, A. Ellis, C. Evans, R. Davies Cllr R. Davies to confirm). ADOPTED.
- ii) HUMAN RESOURCES COMMITTEE (2024/2025) ADVISORY
This is to be an advisory committee; any proposals by this committee are to be ratified by full Council. Received and reviewed by Councillors. Proposed Members, Chair, Cllrs Ellis, Williams, C Evans and Banwell. ADOPTED.
- iii) COMMUNITY CENTRE DEVELOPMENT COMMITTEE
Received and reviewed by Councillors. Proposed members Chair, Cllrs C. Banwell, A. Ellis, P. Evans, R. Davies (Cllr R. Davies to confirm). ADOPTED.

6B. TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES

- i) RCT LIASON COMMITTEE
 - ii) ONE VOICE WALES
- Reviewed and received by Council. Proposed Chair and Clerk. ADOPTED

7. TO APPOINT SCHOOL GOVERNORS

- i) Trerobart School
- Reviewed and received by Council. Proposed Cllr C Banwell. ADOPTED

8. TO REVIEW MANAGEMENT OF COMMUNITY COUNCIL SOCIAL MEDIA

The Council discussed the current use and application of social media platforms. The Clerk highlighted that one of the platforms is not being used and has become obsolete. Cllr Ellis suggested tighter regulations about on-line behaviour be monitored. Proposed Cllr G Haines, E. Leach and Clerk will moderate one Facebook site and the other will be deleted. ADOPTED

9. TO ACCEPT BANK SIGNATORIES

Proposed bank signatories are Cllrs C. Banwell, P. Evans and A. Ellis. ADOPTED

10. TO CONFIRM INTERNAL AUDITOR FOR 2024/2025

Proposed Mr David Stephen Williams. ADOPTED.

11. TO REVIEW POLICY AND PROCEDURE DOCUMENTS 2024/2025

- i) Mission Statement
- Proposed Mission Statement is reviewed and update- defer until June 2024 meeting
- ii) Policy Documents
- Proposed policy documents are reviewed and updated by Chair and Clerk and brought back to council. ADOPTED

12. TO REVIEW FINANCIAL RISK ASSESSMENT

Financial Regulations (2023): Received and reviewed by Councillors. Proposed by Chair and ADOPTED.

13. TO REVIEW STANDING ORDERS

Standing Orders (2023): Received and reviewed by Councillors. Proposed by Chair and ADOPTED.

14. TO REVIEW AND CONFIRM COMMUNITY COUNCIL INSURANCE POLICY

Current insurance policy with Zurich is not up for renewal until September 2024, this was reviewed. Proposed that quotes for insurance be obtained in July 204 and brought to council in August 2024 before insurance expires. ADOPTED

15. END OF MEETING

SIGNED

DATE