

CYNGOR CYMUNED
YNYSYBWL & COED-Y-CWM COMMUNITY COUNCIL

Cefnodion Cyfarfod y Cyngor

MINUTES of the MONTHLY meeting of the Ynysybwl & Coed-y-Cwm Community Council Held

By

REMOTE TELEPHONE CONFERENCE CALL on Tuesday 13th April 2021

at 6.45pm

Clerk.....

PRESENT:- Councillors A Burnell, G Haines, RC Evans, Mrs A Ellis, D Baish, R Davies, H Osborne

1. DISCLOSURES OF PERSONAL INTEREST

There were no disclosures of personal interest

2. APOLOGIES FOR ABSENCE

Apologies were received from Cllr C Jones

3. PUBLIC BREAK

There was no public break.

4. POLICE

4.1 The Chair informed members that since the Police Report had been sent, a break in had occurred at the charity shop.

5. TO APPROVE MINUTES

5.1 The Chair proposed the previous minutes as correct, moved by Cllr Haines and seconded by Cllr RC Evans. It was **RESOLVED** to accept the minutes.

6. MATTERS ARISING FROM THE MINUTES

6.1 To receive the report of the Community Warden

Cllr Haines queried the location of the covert cameras and if they could be used in an area where there is regular littering. The Chair informed members that we are not allowed to know the camera locations but that they are rotated around the community on a regular basis. Unfortunately they can only be used for fly tipping and not to monitor littering.

6.2 Picnic area on the Lady Windsor trail – update regarding progress

The Clerk had been contacted by the Davies' who have liaised with their solicitor regarding the checking of a contract. Their solicitor would charge approximately £500 for this.

The Chair had investigated the hiring of a tree surgeon (as advised by the RCT Green Spaces Officer, Marie Fowler) and spoken with Huw Evans, who is in charge of this department with RCT. He advised using a sub contractor through the local authority which would cost £250 for a days work. It was agreed that this was a very good price. Cllr Haines stated that we should obtain three quotes before making a decision. The Chair informed Cllr Haines that he and Cllr Ellis had looked into this and found that it was not necessary to obtain three quotes if the cost was below £1000. Cllr Burnell suggested using RCT. Cllr RC Evans moved to use RCT and Cllr Baish seconded. It was **RESOLVED** to contact RCT and use their sub contractor to undertake the work. Cllr Haines requested the paperwork on obtaining quotes, it was **RESOLVED** that the Clerk would forward this.

6.3 Lady Windsor monument – update on costings of bench/bin/lectern purchased for the area

The total cost for the monument, including a bench, plaque, bolt kit, lectern and bin is £3492, including VAT. The Chair has contacted a local historian for information to place in the lectern. Cllr Davies was asked to help with the Welsh translation and he was happy to do this, with the possibility of involving one other person.

6.4 Photography competition for residents of Ynysybwl & Coed y Cwm - update

A format for the competition had been drawn up as follows:

- 3 categories – wildlife, landscape and plantlife
- Photographs must depict Ynysybwl and Coed y Cwm if a landscape photo and all others, eg., nature, must have been photographed in the area
- Amateur photographs only – if you have sold work or are a professional we cannot accept the entries
- Photographs will be displayed to the public once judging has finished so entrants must be willing for them to be shown
- 3 independent judges – Mark Goodman and 2 others from outside the community
- 1st, 2nd and 3rd prizes in each category, possibly a Currys voucher for the amounts of £100, £75, £50
- All entrants must be over 16 and any family photos must have consent from parents to be published
- Judges will choose a further 3 photos, totalling 12, which will be included in a community calendar

Total for each category £225, total for competition £675. Suggested closing date is the end of May which will give people something to look forward to as lockdown is lifted.

Cllr Burnell suggested holding the photography competition, this was moved by Cllr RC Evans moved and Cllr Davies seconded. It was **RESOLVED** to proceed with the photography competition.

7. CHAIRPERSONS REPORT

7.1 The passing of the Duke of Edinburgh

The Chair expressed sadness at the death of the Duke of Edinburgh who passed away on 10th April and conveyed deepest sympathy to the Royal Family. The Community Council will be signing the Book of Condolences. A minutes silence was held to pay respects to Prince Philip.

7.2 Sports & Snacks

These were two fantastic days, well attended and enjoyed by the children and their parents. The Chair extended thanks to the Clerk and Phill Evans of YEP who helped to co-ordinate the first session. The organisers, Game On Wales, would like to hold another session at Whitsun half term to include a

skateboarder. The total cost for one day, including the skateboarder at £90 and the packed lunches from Cresci's at £120 (for 30) would be £210. Game On Wales adhere to strict government guidelines during the sessions. Cresci's Café were thanked for providing the packed lunches. Cllr RC Evans moved to hold the sessions and Cllr Baish seconded. It was **RESOLVED** to hold another session during half term.

7.3 February minutes regarding speeding measures and relating to the article printed on social media

Cllr Haines requested to revisit item 7.1 from the last meeting where Cllr RC Evans stated that police authorities are accepting dash cam footage in order to prosecute. Cllr Haines pointed out that they will not use dash cam footage as evidence for speeding offences. Cllr RC Evans agreed but stated that it can be used for misdemeanours other than speeding.

8. CLERKS REPORT

8.1 Casual Vacancy, Upper Ward - update on successful applicant

The successful applicant, Robert Davies, was welcomed to the meeting by the Chair.

8.2 Amendments to accounts for payment for March 2021

The Clerk has amended the accounts for payment for March in order that several payments could be made before the end of the financial year. It was **RESOLVED** to accept the accounts for payment for March. Cllr RC Evans queried the cost of attending the meetings via phone. The Clerk explained that Why Pay do not charge and if your telephone bundle includes certain numbers and minutes no charge is made. Cllr RC Evans informed members that switching from a landline to a mobile for meetings ensures that he is not charged. Cllr Haines stated that 0333 calls are charged as standard. Cllrs Haines, Baish and Davies felt we should look at other means of holding meetings. Cllr Ellis stated that, after May, we should be able to return to the Community Centre for meetings. The Chair informed members that they could claim any costs for the meetings by liaising with the Clerk.

8.3 Recording future meetings

Cllr RC Evans felt that, by recording the meetings, the Clerk will always have a record to look back on. Cllr Davies has attended other meetings which are recorded and those recordings kept solely for the Clerk's use and not for the public domain. Members were happy for the meetings to be recorded but Cllr Haines felt that the recording should be added to the website for the public to hear. Cllr Ellis stated that if an individual disagreed with the minutes they would be given the opportunity to amend them during the next meeting. The Clerk makes the minutes public within a week of the meetings being held. The meetings are not closed to the public, but the dial in number is not publicized. Cllr Haines requested that it be minuted that he felt the meetings should be made public and that his request was rejected. This was not the case as Cllr Ellis stated that the dial in number could be made public. Cllr RC Evans proposed that the Clerk record the meetings for minute taking purposes only. Cllr Ellis moved, Cllr Davies seconded. It was **RESOLVED** that the Clerk record future meetings.

8.4 Office heating system – update

Andrew Vbranch informed the Clerk that heating has now been installed in the office. The Clerk will be moving back in from Wednesday 14th April.

9. CORRESPONDENCE

9.1 Thank you letter from Hope Rescue

Noted

9.2 Renewal of membership to One Voice Wales

Cllr Ellis moved to renew and Cllr RC Evans seconded.

9.3 Neighbourhood Watch regarding funding for further CCTV in Ynysybwl & Coed y Cwm

NHW have provided approximate costs for the installation of cameras at New Road/Robert Street and at the YRP building in Robert Street. There may be a problem in the New Road area with the erection of poles as RCT are reluctant to put them on the main highway. Cllr Haines informed members that RCTCBC are looking at putting up poles on the main highway for the Speed Indicator Devices. Cllr Haines also enquired as to whether NHW have tried to obtain funding from other sources other than the Community Council. Cllr Ellis confirmed that NHW have approached other sources for funding. Cllr Ellis proposed providing the funding for the YRP camera and look at others later. Cllr RC Evans moved, Cllr Haines seconded. It was **RESOLVED** to provide the funding for the YRP camera.

9.4 One Voice Wales – Countryside Code Refresh 2021, final wording

Noted

9.5 Greetings from new PCSO, Molly John

Noted

9.6 RCTCBC – the intention to reduce speed limits in some areas of RCT

The Clerk and the Chair had been in contact for some time with Tim Phillips of RCT Traffic. Cllr Haines has also recently contacted the department and spoken with Dylan Kelleher. A meeting has been arranged for Wednesday 21st April at 10am with Tim Phillips and Dylan Kelleher at New Road, the Clerk will contact them for confirmation of the location.

10. TO CONSIDER:

Town & Country Planning Applications

Planning Application: 20/1151/10

Construction of new detached bungalow (amended address and plans received 01/03/21)

Green Gables, New Road, Ynysybwl, Pontypridd, CF37 3ED

Cllr RC Evans stated that there has been no closure as yet on the parking pull-in to the front of the property, although the owners have now applied for planning permission and will have to satisfy RCT that the work has been carried out to the required standard and complies with regulations.

Planning application: 21/0301/10

Double storey side extension, porch extension, extension of dropped kerb outside and upgrading windows.

1 Heol y Plywf, Ynysybwl, Pontypridd, CF37 3HY

No objections

Planning application: 21/0309/10

Semi independent supported annexe directly associated with main care facility.

Swanton Care Limited, Tyn y Wern, Windsor Place, Ynysybwl, Pontypridd, CF37 3LY

No objections

Planning application: 21/0314/10

Demolish existing office building to make way for new Modular building to be used as a semi-independent supported living annex. Change of use of existing barn to office, associated with the operation of the existing care facility.

Swanton Care Limited, Tyn y Wern, Windsor Place, Ynysybwl, Pontypridd, CF37 3LY

No objections

Planning application: 21/0351/19

Reduction works to Oak Tree

17 Heol Pen y Foel, Ynysybwl, Pontypridd, CF37 3DJ

No objections

Planning application: 20/0326/10

Proposed conservatory, additional side windows and alterations to drainage arrangements.

Swanton Care Limited, Tyn y Wern, Windsor Place, Ynysybwl, Pontypridd, CF37 3LY

No objections

11. ACCOUNTS FOR PAYMENT

Four extra payments have been added to the April accounts for payment, these are as follows:

Clydach Newstream £200

E.On £46.78

RCT (Community Warden) £1280

Cresci's Café £240

The total accounts for payment for April 2021 is now £2837.05, moved by Cllr Ellis, seconded by Cllr RC Evans.

12. GRANT AID (S137)

No applications had been received.

13. TO CONSIDER (Items brought to the Agenda by members of the Council)

13.1 NHS, Social Care & Frontline Workers Day, 5th July 2021 – reminder of this event

Cllr Ellis suggested that a volunteer group be set up to coordinate this. Cllrs Ellis, Burnell, RC Evans and the Clerk volunteered to be part of the group.

13.2 The Social Media Policy of the Community Council – for discussion

Cllr Ellis has read the One Voice Wales draft of the Social Media Policy and the suggestions made by Cllr Haines. Cllr Ellis recommended adopting the OVW policy and is happy to incorporate Cllr Haines' suggestions. Clarification is needed on some terms but once this has been received it was **RESOLVED** that the policy be adopted.

13.3 Cutting back of overgrowth on the Lady Windsor trail

The Chair informed members that several members of the public who have recently undertaken litter picking have complained about the overgrowth on the trail and the colliery site. The overgrowth is preventing them from collecting litter. It was **RESOLVED** that the Clerk contact RCTCBC and request that this is cut back.

13.4 Possible installation of CCTV in New Road area

Discussed in 9.3

13.5 Suggestion of anti-litter and dog poo signs designed by local school children

This was suggested by a member of the public. It was **RESOLVED** that Cllrs Ellis, Burnell and Baish liaise with Trerobart for English signs and Cllr Davies with Pontsionnorton for Welsh signs. Cllr Davies believed it would be a good idea for the Chair to meet with the children to discuss. The Clerk will send the relevant information to Cllr Davies.

13.6 Set up of Ynysybwl Litter Pickers Facebook page – for discussion

With all the current litter picking by members of the public, the Chair suggested setting up a Facebook page specifically for Ynysybwl Litter Pickers. Cllr Davies recommended using a more positive page name, directed more at protecting the environment and trying to encourage people in the village to do the same. Cllr Ellis has been looking at a biodiversity plan, which includes the cemetery, and proposed setting up a steering group. It was **RESOLVED** to set up a steering group at the AGM in May.

13.7 May meetings – suggestion to split the AGM and monthly meeting so they are on consecutive weeks

Cllr Ellis proposed holding the meetings on consecutive weeks, with the AGM being held on 4th May and the monthly meeting on 11th May. Cllr Burnell moved and Cllr RC Evans seconded.

13.8 Proposal to set up a Facebook page with a specific set of rules solely to promote local business

Cllr Haines proposed the setting up of a Facebook page specifically for local business and in conjunction with the Chamber of Commerce (discussed in a previous meeting) which will free up the YCC page of adverts. Cllr Ellis moved, Cllr Burnell seconded. It was **RESOLVED** to set up the page.

13.9 Replacement of bin at Old Parish Road seat – Community Warden contacted

Cllr Burnell believes that this may be replaced in the near future.

14. BUDGET

14.1 Cllr Ellis pointed out that the £1000 from the Treasurers Account had been omitted. It was **RESOLVED** that the Clerk amend the budget to show the £1000. It was **RESOLVED** to accept the budget.

15. TIME AND DATE OF NEXT MEETING

15.1 The next meeting (AGM) will be held on Tuesday 4th May at 6.45pm and the next monthly meeting on Tuesday 11th May at 6.45pm.

Cllr Haines requested that members revisit Item 6.2 with regards to the obtaining of 3 quotes for a tree surgeon. Cllr Haines quoted from the Financial Regulations

1.1. All members and officers are responsible for obtaining value for money at all times. An officer issuing an official order shall ensure as far as reasonable and practicable that the best available terms are obtained in respect of each transaction, usually by obtaining three or more quotations or estimates from appropriate suppliers, subject to any *de minimis* provisions in Regulation 11.1 below.

Cllr Ellis pointed out that the use of the word ‘usually’ meant that YCC do not have to obtain the quotes if showing value for money and the relevant insurances are in place. Cllr RC Evans was concerned that if we employed an outside contractor to carry out the work that RCT would have to inspect it anyway as the Lady Windsor trail is owned by them, even though the parcel of land is not. This was echoed by Cllr Baish who stated that one quote would be adequate as this came under ‘abnormal circumstances’. It was felt that £250 for a days work with an RCT approved contractor was a very good price. It was **RESOLVED** that the Chair and the Clerk contact One Voice Wales on this matter and let members know the outcome in due course.

Footnote regarding Item 6.2

The chair wishes to make it known to members that unfortunately his wires seem to have been crossed in a conversation with Cllr Ellis. He would therefore like it made known to members, Cllr Ellis did not state that it was unnecessary to obtain 3 quotes for work under £1000. He apologises to Cllr Ellis for this mistake.

Closure of official business of the council

Verbal report of the Community Councillors

Meeting closed at 9pm

Signed: Date.....