



Cyngor Cymuned Ynysybwl & Coed-y-Cwm Community Council
The Old Police Station Paget St Ynysybwl RCT CF37 3LF
ynysybwlcc@gmail.com
Clerk & RFO A Bevan- Edwards

AGENDA

CYNGOR CYMUNED YNYSYBWL & COED-Y-CWM COMMUNITY COUNCIL YOU ARE SUMMONED TO THE ANNUAL GENERAL MEETING

of the
Ynysybwl & Coed-y-Cwm Community Council

At The Community Centre, Ynysybwl

on

Tuesday 7th MAY 2024

Commencing at **6.45 pm.**

Annemarie Bevan Edwards Clerk

- 1. TO RECEIVE:** Disclosures of Personal Interest in Accordance with the Code of Conduct.
- 2. TO RECEIVE:** Apologies for Absence
- 3 ELECTION OF CHAIRPERSON 2024/2025:**
 - 3.1 To elect a Chairperson for Ynysybwl & Coed-y-Cwm Community Council for 2024 – 2025.
 - 3.2 To invest her/him with the Chain of Office.
 - 3.3 To receive the chairperson's declaration of office.
 - 3.4 To set the chairperson's allowance.
- 4 ELECTION OF VICE CHAIRPERSON 2024/2025**
 - 4.1 To elect a Vice Chairperson for Ynysybwl & Coed-y-Cwm Community Council for 2024-2025.
 - 4.2 To receive Vice Chairperson's declaration of Acceptance.
- 5. TO RECEIVE APOLOGIES FOR ABSENCE**
- 6. TO RECEIVE AND APPROVE:** The Minutes of the Annual Meeting of 9th May 2023.
- 7. STANDING COMMITTEES**
 - A) To designate standing committees of the Community Council for 2024/2025 and review the Terms of Reference and to elect members of the Standing Committees as follows:
 - i) Policy & Resources Committee
 - ii) Human Resources Committee (Advisory)
 - iii) Community Centre Development



B) To appoint representatives to outside bodies: -

- i) RCTCBC - Community Liaison Committee – Chair and Clerk
- ii) One Voice Wales – Chair and Clerk

8. TO APPOINT SCHOOL GOVERNORS (If necessary) for: -
(A) Trerobart School (1 Member)

9. TO REVIEW MANAGEMENT OF COMMUNITY COUNCIL SOCIAL MEDIA
To appoint 2 members of council to manage social media for council.

10. TO ACCEPT: Bank Signatories (3 Signatories any 2 from 3)

11. TO CONFIRM: Internal auditor for year 22/23.

12. TO REVIEW POLICY & PROCEDURE DOCUMENTS

- A) To review mission statement
- B) To review policy documents

13. TO REVIEW: Financial Risk Assessment and Financial Regulation

14. TO REVIEW: Standing Orders

15. TO REVIEW AND CONFIRM COMMUNITY COUNCIL INSURANCE POLICY
To review and approve the annual renewal of the community council insurance.
for the upcoming fiscal year.

Close of official business of the Council at 9.15pm.

MEMBERS OF THE PUBLIC MAY ATTEND A MEETING OF THE COUNCIL, BUT CANNOT
SPEAK, UNTIL AFTER THE MEETING HAS CLOSED, SUBJECT TO THE APPROVAL OF THE
CHAIRMAN

Signed